

OCCUPATIONAL SAFETY AND HEALTH APPEALS BOARD

2520 Venture Oaks Way, Suite 300

Sacramento, CA 95833

(916) 274-5751

FAX (916) 274-5785

A P P E A L

Employer _____

Docket No. _____

Leave Blank: to be filled in by Appeals Board

(Legal Name, if different)

Address _____

1. You only have 15 working days
from receipt of a citation to appeal.

2. You must attach to this form a copy of
each citation or notification that you are
appealing.

FIRST READ IMPORTANT INFORMATION ON THE REVERSE SIDE **THEN COMPLETE ONE APPEAL FORM FOR EACH CITATION**

1. This is an Appeal from:

[] CITATION NO. _____ Item No.(s) _____

[] NOTIFICATION OF FAILURE TO ABATE ALLEGED VIOLATION
CITATION NO(s). _____ Item No(s). _____

[] SPECIAL ORDER/SPECIAL ACTION NO. _____
Item No(s). _____

2. Specific ground(s) for this appeal are: (**Check all that apply**)

[] The safety order was not violated.

[] The classification (i.e. serious, willful, repeat) is incorrect.

[] The abatement requirements are unreasonable.

[] Required changes [] Time allowed to complete changes

[] The proposed penalty is unreasonable.

3. Explain any other reasons for appeal or issues to be raised on appeal. Affirmative defenses must be specifically stated. Some important affirmative defenses are listed in the Appeal Information Booklet or at the OSHAB website at: www.dir.ca.gov/OSHAB/oshab.html

4.

(Signature of Employer or Employer's Representative)

[If there is any change in representation after you file your appeal, you must notify the Appeals Board in writing]

(Type or print name)

(Title)

(Address)

(City)

(State)

(Zip Code)

(Telephone)

(E-Mail Address (Not required))

(Date)

IMPORTANT INFORMATION

- A. Use this form to appeal a Citation, Notification of Failure to Abate Alleged Violation, or Special Order/Special Action.
- B. You must complete *a separate appeal form for each citation or notification* you wish to appeal and *attach a copy of the complete citation or notification that you are appealing.*
- C. If the citation or notification being appealed includes more than one item **do not use separate appeal forms for each item.** Instead, specify the items you are appealing in the space provided in No. 1 on the front of this form, (for example, "Citation No. 1, Item Nos. 2, 5, and 8").
- D. **Be sure to sign your appeal form and provide all the information requested in No. 4, above.**
- E. Mail each completed appeal form and citation or notification to the Occupational Safety and Health Appeals Board, 2520 Venture Oaks Way, Suite 300, Sacramento, CA 95833.
- F. Late appeals will not be accepted unless good cause is shown.